



PLEASE POST

Department of Employee Relations
City Hall, Room 706
200 E. Wells St.
Milwaukee, WI 53202

Promotional Examination for

GROUNDSKEEPER

(MILWAUKEE PUBLIC SCHOOLS)

PURPOSE of this position is to maintain recreation site field houses, playgrounds, and athletic fields for the Milwaukee Public Schools.

ESSENTIAL FUNCTIONS:

- Inspecting and cleaning recreation site field houses, playgrounds, and athletic fields
- Inspecting tot lots
- Operating and maintaining boilers, and related equipment, HVAC equipment, wading pools, dump trucks, tractors, front end loaders, vacuum trucks, and compactor vehicles, lawn and garden equipment
- Backfilling, seeding, fertilizing, and aerating athletic fields
- Performing minor reconstruction and layout of athletic fields
- Installing and repairing baseball overhangs, tennis nets, soccer goals, football goal posts, and wind screens,
- Tree pruning; grass cutting and trimming
- Winterizing and activating irrigation lines
- Installing snow fencing
- Dragging ball diamonds, and performing repairs as needed to various types of athletic fields
- Laying out and marking lines for athletic fields and courts
- Performing minor repair work to tot lot equipment, bleacher and player bench boards, tennis nets, bang boards, wind screens, and game cabinets
- Plowing snow, snow removal, and salting

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990.

MINIMUM REQUIREMENTS:

1. Current status and at least six months of experience as a regularly appointed Civil Service employee of the Milwaukee Public Schools.
2. Valid driver's license, a satisfactory driving record, and availability of a properly insured vehicle at the time of appointment and throughout employment (car allowance provided). *Driver's license number must be included on the application. Driving records will be checked.*

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

- Ability to read and interpret maintenance and repair manuals
- Ability to communicate effectively, both orally and in writing
- Ability to operate lawn and snow removal equipment
- Ability to operate and maintain boilers, HVAC equipment, and wading pools
- Ability to operate tree-pruning equipment

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- Ability to make minor repairs to job-related equipment
- Ability to maintain field houses, playground, and athletic fields
- Ability to install and repair recreation equipment
- Ability to maintain irrigation lines
- Knowledge of basic math
- Ability to work independently
- Ability to lift, transport and/or move objects weighing up to 75 pounds
- Ability to work from ladders, scaffolding, and lifts
- Ability to drive and operate vehicles including dump trucks, tractors, front end loaders, vacuum trucks, and compactor vehicles

THE PAY RANGE IS: \$40,472 to 48,301 annually.

THE SELECTION PROCESS will be job related and will consist of one or more of the following: training and experience evaluation; written, oral, or performance examinations; or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to oral and performance examinations. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

The examination will be held as soon as practical after **January 7, 2011.** Receipt of applications may be discontinued after this date without prior notice; however, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified by mail of the date, time, and place of the examination.

APPLICATIONS and further information may be obtained from www.milwaukee.gov/jobs or in person or via mail from City of Milwaukee Department of Employee Relations, Room 706, City Hall, 200 E Wells St, Milwaukee, WI 53202-3554, or by calling 414.286.3751.